

# BROADWAY SERIES

## **IMPORTANT MEMBER POLICIES**

BroadwayAtTheFox.com



## **Theater Policies**

#### **Accessible Seating**

Please contact an usher upon arriving at the theater for assistance with wheelchair locations and restroom facilities. Please arrive early if you need special assistance.

### **Hearing Enhancement**

Infrared headsets are available in the box office at no charge to the hearing impaired. Please arrive early to obtain headsets prior to curtain. See an usher for details.

#### Latecomers

For the safety of our members and the performers, latecomers will be seated by house staff at a suitable break in the performance.

### **Emergency Number**

It is always a good idea to leave your exact seat locations and this phone number **951.779.9800** with whomever might need you in an emergency (only during performances).

#### Cameras/Cell Phones/Recorders

Cameras, recording devices and cell phones may not be used in the theater. Violation of this rule may result in eviction from the theater at the discretion of management.

#### Children

For shows not specified as "family friendly," children under five are not recommended. Children attending must have a ticket and may not sit on a patron's lap. Please exercise discretion in bringing children under 12 to performances.

### **Smoking**

Smoking is not permitted anywhere inside the facility.

#### Lost and Found

Please report lost and found articles to the office. To follow up on a lost item, call **915.779.9800** and ask for lost and found.

### **Lost Ticket Locators**

Record show dates, times and where you put your tickets on your calendar.

If tickets are lost, call **951.680.9190.** Seat locators (replacement tickets) will be held at the **Fox Performing Arts Center** for you to pick up 1 hour prior to each performance. We are unable to mail replacement tickets.

If someone else presents your original tickets at the performance, we will do everything in our power to resolve the issue. However, we reserve the right to seat you in another location.

## Ticket Exchange

Exchange instructions: Exchanges are subject to availability.

You are welcome to exchange your tickets for any performance of the same show in online or by phone. By phone, call Broadway In Riverside at **951.680.9190**. For online, log into your member amount at BroadwayAtTheFox.com.

Exchanges are subject to a \$1 per ticket fee made by phone and \$3 online plus any applicable upgrade fees. Exchanges for most shows must be made at least 24 hours before the performance.

\*If you miss a show due to an emergency, call Monday-Friday, 8 am - 3 pm during the show's engagement. We will make every effort to seat you at another performance on a best available basis, subject to producer approval. We are unable to transfer, offer a credit or refund unused tickets. However, if you miss a performance, you may mail the unused tickets to Broadway In Riverside and receive a tax credit letter.

## **Parking Planner**

There is no parking specifically for the venue, however, there are nearby lots and metered parking that are free after 6 p.m. and on weekends. The parking structure located closest to the venue at Fairmount Blvd and 6th Street will typically charge for event parking.

Platinum Club members receive free parking at their performance in the attached parking garage. Give the attendant your name and you will be granted access. View more about the Platinum Club at BroadwayAtTheFox.org.

### Additional Show Tickets

Members may purchase additional tickets for all season shows for friends and family at a special member discount.\* Tickets must be purchased online by logging into your member account BroadwayAtTheFox.com orby calling 951.680.9190

## Check your tickets!

Is the show, day, date, time and location correct? If not, call Theater League at 951.680.9190 immediately.

Tickets are non-refundable. Dates, artists and shows are subject to change.

\*Subject to approval of producer.

#### Venue Information

Fox Performing Arts Center Ticket Office 3801 Mission Inn Ave Riverside, CA 92501 951 779 9800

Tuesday-Friday 12 p.m. to 6 p.m. Saturday 12 p.m. to 4 p.m. Ticket windows at The Fox will open on event days only, 1 hour prior to show time.

Season Members may call 951.680.9190.